

North Warren Central School Staff Intervention Rubric – Grades PreK-6

	Behavior	First Time	Second Time	Third Time	Fourth Time
LEVEL 1	<p>Teasing (name calling, insulting, or other behavior that would hurt others' feelings or make them feel bad about themselves);</p> <p>Exclusions (starting rumors, telling others not to be friends with someone, or other actions that would cause someone to be without friends).</p> <p>Hitting (pushing, slapping, grabbing)</p>	<p>Verbal warning with clear consequences</p> <p>PreK – 2: face to face apology</p> <p>Document Incident in Student Notes +*</p> <p>(+) Staff members with no access to either Schooltool or a specific student should write an email notification to the student Homeroom Teacher to enter into Schooltool</p>	<p>PreK – 2: face to face apology</p> <p>PreK – 2: staff member will discuss reflection sheet with student. Parent to sign.</p> <p>Parent Call by staff member **</p> <p>Grades 3-6: complete reflection sheet</p> <p>PreK – 6: will miss one recess</p>	<p>Parent Call by staff member **</p> <p>PreK – 2: staff member will discuss reflection sheet with student</p> <p>Grades 3-6: student will complete own reflection sheet. Parent to sign.</p> <p>PreK-6: Miss two recesses</p> <p>Notify grade level counselor</p>	<p><i>(Increase to LEVEL 2)</i> Send to principal</p> <p>Notify appropriate grade level counselor</p> <p>Staff member will call parent and notify them that principal or designee will be calling them **</p>
LEVEL 2	<p>Threat of serious violence</p> <p>Severe hitting (punching, kicking and similar behavior that may injure others);</p> <p>Harassment (racial, ethnic or sexual name-calling or other severe harassment)</p> <p>Cyberbullying (texting, Facebook, technology based individual / group harassment)</p>	<p>Send to principal</p> <p>Staff member will call parent and notify them that principal or designee will be calling **</p> <p>Principal or designee will call</p> <p>In-school suspension until parent arrives.</p> <p>Discipline Referral in Schooltool will be made +</p> <p>Additional consequences at discretion of principal.</p>	<p>Immediate suspension at discretion of principal or designee</p> <p>Parent conference with principal or designee before student can return to school.</p> <p>Discipline Referral in Schooltool will be made +</p> <p>Additional consequences at discretion of principal.</p>	<p>Superintendent Hearing <i>(Refer to North Warren Levels Rubric for LEVEL 3)</i></p>	

(*) At all levels, document incident in Schooltool, so that all staff may have awareness of possible history

(**) Please remember it is EVERY staff member's responsibility to contact the parent of the student who bullies, as well as the student who was bullied (as appropriate). Please DO NOT use student names or specific consequences levied on the student who bullied, when discussing incident with the other parent.